



VANCOUVER COMMUNITY COLLEGE EDUCATION COUNCIL  
SPECIAL MEETING MINUTES

March 17, 2021

11:00 a.m.–12:00 p.m., Videoconference

**ATTENDANCE**

**Education Council Members**

Elle Ting (Chair)  
Natasha Mandryk (Vice-Chair)  
Dave McMullen  
David Wells  
Heidi Parisotto  
Jo-Ellen Zakoor  
John Demeulemeester  
Julie Gilbert  
Lucy Griffith  
Marcus Ng  
Natasha (Student Representative)  
Sarah Kay  
Shane McGowan  
Shantel Ivits  
Todd Rowlatt

**Guests**

Adrian Lipsett  
Andrew Dunn  
Christine Shin  
Clay Little  
Jennifer Gossen  
Kalli Cartwright  
Lucia Zabrieszch  
Nicole Degagne  
Patris Aghakian  
Phoebe Patigdas  
Reba Noel  
Yulia Gracheva

**Regrets**

Ali Oliver  
Blair McLean  
Brett Griffiths  
Julia Skye Summers

**Recording Secretary**

Darija Rabadzija

**1. CALL TO ORDER**

- The meeting was called to order at 11:01 a.m.

**2. ACKNOWLEDGEMENT**

- E. Ting acknowledged that the College is located on the traditional unceded territory of the Sk̓wx̓wú7mesh Úxwumixw (Squamish), x̓m̓əθk̓w̓əy̓əm (Musqueam) and Tsleil-Waututh peoples.

**3. ADOPT AGENDA**

**MOTION:** THAT Education Council adopt the March 17, 2021 agenda as presented.

**Moved by D. Wells, Seconded & CARRIED (Unanimously)**

**4. BUSINESS ARISING**

**a) Enrolment Plan 2021/22**

**MOTION:** THAT Education Council recommends the Board of Governors approve the 2021/22 Enrolment Plan in the form presented at this meeting.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- P. Aghakian presented the second draft of the Enrolment Plan, based on updated numbers from Finance. Enrolment projections decreased slightly from the first draft, and FTEs were adjusted accordingly in every school. The change in FTE in the School of Library, Language, Teaching & Learning is due to the fact that EAL and LINC were moved under the School of Arts & Sciences. The actual projections for Continuing Studies are slightly higher than the listed number of budgeted registrations; for some CRNs, not all information was available in Banner to calculate FTEs, so these were omitted from the plan.
- There was a discussion about the slight decrease in projections. D. Wells explained the importance of setting targets the College is expected to be able to achieve. The ministry views 90% seat utilization as “substantially achieving” the target, allowing the College to keep full funding; if, on the other hand, projections are too high and actual numbers fall short of 90%, funding is clawed back.

## b) Academic Plan 2021-2024

**MOTION:** THAT Education Council recommends the Board of Governors approve the 2021-2024 Academic Plan in the form presented at this meeting.

**Moved by M. Ng , Seconded & CARRIED (Unanimously)**

- D. Wells presented the 2021–2024 Academic Plan; the format was slightly modified from the previous year. The six current categories will be narrowed down further to four categories next year, as part of changes to the Strategic Innovation Plan (SIP).
- There was a discussion about revising some categories in the first section (1.1) to more clearly differentiate between entirely new programs, program renewals, and redesign of existing programs. This work is in progress as the SIP is being developed, with the following organizing goals: “what we deliver” – financial sustainability; “how we deliver” – microcredentials, digital learning, etc.; prioritizing diverse ways of being – Indigenization, decolonization, and EDI; systems, processes, and student support (e.g., RO Student Experience Project, online registration).
- High demand for new health programs is reflected in the development of the HCA International Diploma; a Dental Hygiene Degree completion year is being considered. There are ongoing discussions about clinic and simulation space requirements for dental programs. Conversations with the ITA about a Red Seal for Hair Design and Skin and Body Therapy are ongoing.
- Responding to question about the plans for Basic Education, D. Wells explained that the environmental scan proposed by CCA includes looking at the demand for online/blended learning, in the context of dramatically increased enrolment in online math and science courses (especially MATH 1054 Math for Health Sciences). With regards to the lower number of projected registrations in ABE/CCA, D. Wells reiterated that by setting more conservative targets, the College has a better chance of achieving at least 90% seat utilization and prevent funding being clawed back, which has happened in the past. The expectation is that ABE enrolment will increase somewhat with a return to campus, since the move to online learning has been challenging in this area.
- Prioritizing diverse ways of being (Indigenization, decolonization and EDI) is a key pillar; the College is awaiting the report from consultants R. Daum and L. Heller to guide the Indigenization Planning Framework process.
- It was noted that the current plan captures information from departments, but less holistic College-level initiatives with regards to support services for students, or the Online Learning Strategy 2.0. D. Wells clarified that these points will be captured in the SIP. With regards to a framework for experiential learning, the PDO has done some initial work on the CareerLab/WIL side, but not in the field of practicum education. This topic will be discussed at Leaders’ Forum next week.
- Responding to a question about prioritization of full-time programming in Continuing Studies, A. Lipsett noted that CS has not identified specific areas of programming beyond those listed, but the goal is to explore opportunities to offer innovative, niche programming that also appeals to international students, without competing with other VCC offerings.

- There was a discussion about how the Academic Plan fits into the overall SIP, and whether the document should move forward to the Board in its current form. D. Wells noted that the SIP categories will be developed by the summer, and the Academic Plan will be aligned more closely with the SIP next year. The Academic Plan will be presented to the Board for approval on March 31.
- (L. Griffith and D. McMullen left the meeting at 12:00 p.m.).

## 5. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on April 13, 2021, 3:30–5:30 p.m.

**MOTION:** THAT Education Council adjourn the March 17, 2021 meeting.

**Moved by E. Ting, Seconded & CARRIED (Unanimously)**

- The meeting was adjourned at 12:06 p.m.

## APPROVED AT THE APRIL 13, 2021 EDUCATION COUNCIL MEETING

**Elle Ting**  
**Chair, VCC Education Council**