



ATTENDANCE

Education Council Members

Elle Ting (Chair)
Natasha Mandryk (Vice-Chair)
Ajay Patel (ex officio)
Blair McLean
Brett Griffiths
Dave McMullen
David Wells
Heidi Parisotto
Jo-Ellen Zakoor
John Demeulemeester
Julie Gilbert
Lucy Griffith
Marcus Ng
Natasha (Student Representative)
Sarah Kay
Shantel Ivits
Todd Rowlatt

Guests

Adrian Lipsett
Bonnie Chan
Dee Duncan
Dennis Innes
Ian Humphreys
Jennifer Gossen
Keith Mew
Lisa Beveridge
Louise Dannhauer
Pervin Fahim
Phoebe Patigdas
Reba Noel
Ria Salonga
Taryn Thomson
Yulia Gracheva

Regrets

Ali Oliver
Julia Skye Summers
Shane McGowan

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:30 p.m.

2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the meeting is being held on the traditional unceded territory of the Sk̓wx̓wú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tseil-Waututh peoples.
- E. Ting welcomed new EdCo faculty representatives S. Kay, B. McLean and S. Ivits; student representatives J. Summers and Natasha; and returning members J. Demeulemeester, M. Ng and N. Mandryk.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the November 10, 2020 agenda as presented.

Moved by L. Griffith, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the October 13, 2020 minutes as presented.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- E. Ting received a request for an update on the Duolingo English Test pilot. Since a report is expected in January/February 2021, this item will be revisited at that time.
- Douglas College is in the process of revising its EdCo bylaws and has approached VCC for advice.

6. BUSINESS ARISING

a) Campus Master Plan

- A. Patel congratulated elected EdCo members and thanked everyone for their work in these difficult times. He provided a brief update on the different components of the Strategic Innovation Plan, with the current main focus on the Campus Master Plan (CMP). The plan was approved in principle by the Board of Governors last November. The focus is now on leveraging VCC's real estate to secure the College's sustainability into the future. A. Patel acknowledged I. Humphreys' work in moving this multi-year project forward despite the pandemic.
- I. Humphreys presented excerpts of the CMP presentation made to the Ministry of Advanced Education, Skills and Training in September. Key points included
 - Overview of VCC's history as the oldest post-secondary institution in B.C. and its crucial role in the establishment of other institutions in Vancouver.
 - VCC's impact in Metro Vancouver: community engagement, program mix (access and developmental programming; trades and career programs; health programs), and affordability. Delivery of high-value/high-cost programs presents challenges for financial sustainability.
 - CMP proposes to leverage the College's real estate assets to create revenue to rebuild infrastructure and support programs into the future.
 - High value of the College's real estate due to the location of both Broadway and Downtown campuses near current and future transit lines and growing innovation and technology hubs.
 - Current College infrastructure is aging and needs to be replaced (except for Broadway Building B) due to the high cost of maintenance compared to current replacement value.
 - Estimated total space required for current and future programs: 700,000 sq. ft. of built space; development opportunity to build another 1.2–2.0 million sq. ft. of additional space.
 - The first step is a proposal from the five-year capital plan to build a Clean Energy and Automotive Innovation building on the east side of the Broadway campus parking lot. VCC is asking for about \$250 million in funding from the ministry for this project. This proposal ties in with B.C.'s Zero-Emission Vehicles Act (ZEV Act) passed last year, which requires all vehicles in B.C. to be zero-emission vehicles by 2040. This change creates the need to train technicians in these new technologies and to expand VCC's program offerings.
 - After construction of this building, several programs would be relocated from the Downtown campus towers; the new building will also include events spaces, freeing up room in Building B to move in dental and health programs from Downtown.
 - The Downtown campus could then be redeveloped, retaining about 200,000 sq. ft. for programming and developing 800,000 sq. ft. of high-tech office space to create \$250-300 million in revenue. These funds would be used for another new building at the Broadway campus on Great Northern Way to accommodate services currently housed in Building A.
 - The final step would be redeveloping the space currently occupied by Building A into a mixed-use development with affordable housing and community amenities.
 - Initial responses from the ministry and the City of Vancouver have been positive, and the \$250 million investment would pay off significantly both in economic/financial terms and in positive social impacts. However, it was emphasized that this ask is much higher than any funding received by postsecondary institutions in the past.

- Responding to questions, A. Patel and I. Humphreys clarified that, while long-term leases are preferred over the sale of land, either option is possible, depending on the amount of funds raised. Any decision on disposal of land (either lease or sale) must be approved by the Ministry of Finance.
- There was a discussion about poor utilization of current campus spaces, as well as the importance of incorporating new technologies into the design of new spaces to support future programming. There will be conversations and engagement with the College community on these issues, and trade-offs will be required.
- The question was raised whether the College is exploring federal research funding (e.g., Technology Access Centres Grants through NSERC). At this point, the College is not seeking federal funding; the current focus is on obtaining provincial support as a first step.

b) Concept Paper: Health Care Assistant Diploma (International Cohort)

- L. Beveridge presented the concept paper for this new 2-year diploma program, unique in B.C., designed for international students looking to work in the Canadian health care sector. The program combines the existing Health Care Assistant (HCA) Certificate curriculum with enhanced training in interpersonal communication, intercultural awareness, and information technology. Graduates will qualify for a three-year postgraduate work permit, allowing them to complete the 600 hours of work experience required to enter VCC's Access to Practical Nursing program. The work permit is a pathway to permanent residency in Canada and a requirement for international students to qualify for a BC Care Aide Registry number, which is required for work in public care institutions.
- The BC Care Aide Registry supports this program, which addresses the gap in qualified HCAs resulting from increased demand due to demographic change and the COVID-19 pandemic, coupled with declining domestic enrolment. The government is working on a pilot project to increase domestic enrolment. VCC has sufficient capacity to run full domestic and international cohorts.
- There was a longer discussion about differences between the domestic certificate and the extended international diploma program. There are considerations to incorporate some of the additional content, e.g. in information technology, into the domestic program. Other components added to the diploma are microcredentials that would typically be completed in advance as admission requirements (e.g. CPR training, FOODSAFE). It was emphasized that the core curriculum is articulated and identical for both programs, which is expected to lead to a faster review process and recognition by the BC Care Aide Registry.
- There was a discussion about expected tuition and student debt load in view of future earning potential. The average hourly wage for HCAs is \$23, although incomes vary, e.g. in unionized versus non-unionized environments, and the high demand for HCAs may positively impact wages in the future. Tuition will be finalized at a later stage in consultation with International Education and Finance. It was noted that the program offers a pathway into a career in the Canadian health care sector and laddering options up to a Bachelor of Science in Nursing.

c) Notice of Elections

- Elections for the EdCo Chair and Vice-Chair, Standing Committee Chairs, and EdCo Executive members will take place at the December 8 EdCo meeting. Members interested in running for a position were asked to inform E. Ting and D. McMullen in advance if they are unable to attend, in order to allow for alternate arrangements.

d) EdCo Planning Day

- The agenda was distributed to EdCo members; presenters include A. Dunn, Manager of Online Learning Strategy & Design, and consultants R. Daum and L. Heller, who are guiding VCC's Indigenization Planning Framework process.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) Course Deactivations: ACED 0701 & 0706

MOTION: THAT Education Council approve deactivation of ACED 0701 Assessment & Career Options and ACED 0706 Effective Communication effective November 2020.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal to deactivate two CCA courses that have been replaced by other courses.

ii) Program Update: Bachelor of Science in Nursing (First Year Entry)

MOTION: THAT Education Council approve, in the form presented at this meeting, revisions to the Bachelor of Science in Nursing (First Year Entry) admission requirements.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- D. Duncan and J.-E. Zakoor presented the proposal to introduce a competitive selection process for admission based on GPA and CASPer test results. The goal is to reduce currently high attrition rates by selecting students that are ready for the heavy academic demands of the program and exhibit personal competencies required for success in a nursing program (e.g. collaboration, communication, self-awareness, and problem solving) and in the workplace. These non-academic competencies are assessed through the CASPer test, which is used by numerous other institutions for admission to health programs. Annual competitive selection will also eliminate waitlists, which have been long and challenging to manage under the current first-come-first-served system.
- T. Rowlatt reported that Curriculum Committee extensively discussed the CASPer test and suggested adding a third assessment criterion, such as a personal essay. However, the department currently does not have the capacity to manage and evaluate essays due to a shortage of nursing faculty; the introduction of CASPer is a pilot, and the effectiveness of this new approach will be evaluated.
- D. McMullen added that all other nursing programs in B.C. have moved to more competitive admissions processes, and experiences at McGill with CASPer have been positive. Responding to questions, D. Duncan noted that the development of soft skills is interwoven throughout the program. In addition, two faculty members are involved in a research study with JIBC on increasing student resilience in health care.
- Questions were raised regarding possible bias in the CASPer test and ways to ensure equity and inclusion in the admissions process (e.g. through an admissions interview, essay, or the option to submit additional information to the admissions committee). J.-E. Zakoor noted the lack of capacity in the department to manage additional components, as well as the difficulty of ascertaining authorship of essays in an online environment. The company providing the CASPer test is working on addressing equity issues and minimizing bias. It was emphasized that the introduction of the CASPer test is a one-year pilot, and student success/attrition will be tracked. EdCo requested an update on the first cohort in the spring of 2021.

iii) Program Update: Administrative Professional Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, revisions to the Administrative Professional Certificate program.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal. The 8-month Administrative Assistant Certificate program was recently restructured into two 4-month certificates for domestic students, while the 8-month

structure was maintained for international students. The current proposal is to return to the 8-month model for domestic students, based on faculty and student feedback after one term was taught in the new structure. The foundational skills taught in the first four months have not proven sufficient to qualify graduates for employment. The only proposed change is to remove the term “international” from the program name and program content guide.
(D. McMullen left the meeting at 5:30 p.m.)

iv) New Program: Nail Technology Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, the curriculum for the new Nail Technology Certificate program, and recommend the Board of Governors approve the credential and implementation of the program.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal for this new program in the in-demand area of nail technology. The program consists of two courses; students with requisite experience or those who have completed VCC’s Esthetics and Spa Therapy Certificate program can register directly in the second course. Curriculum Committee requested clarification of Prior Learning Assessment & Recognition (PLAR); requested edits were completed.

v) New Program: Automotive Collision and Refinishing Foundation Certificate &

vi) New Program: Automotive Collision and Refinishing Foundation Certificate (E-pprentice)

MOTION: THAT Education Council approve, in the form presented at this meeting, the curriculum for the new Automotive Collision and Refinishing Foundation Certificate program, the new Automotive Collision and Refinishing Foundation Certificate (E-pprentice) program, and 22 new courses, and recommend the Board of Governors approve the credentials.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposed curriculum changes, resulting from the national harmonization process for Automotive Collision Repair and Refinishing trades, which will share a common first-level curriculum in both foundation and apprentice offerings. The department also formalized its alternate delivery (E-pprentice) version of this training. Since the curriculum is harmonized, there were limitations on the amount of changes possible; Curriculum Committee requested minor adjustments to evaluation plans and recommended characteristics of students. Curriculum developer R. Popow was acknowledged and commended for his work on these proposals.

vii) New Course: ACRP 1101 - Automotive Collision and Refinish Common Core Apprentice Level 1

MOTION: THAT Education Council approve, in the form presented at this meeting, the new course ACRP 1101 Automotive Collision and Refinishing Common Core Apprentice Level 1.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- This proposal contains the first new harmonized apprentice course (see 7v and iv); the remaining apprentice courses will be presented at the next meeting.

viii) Program & Course Deactivations: Automotive Programs

MOTION: THAT Education Council approve the deactivation of ACAP 1001 Auto Collision Repair Technician Apprentice Level 1, ARAP 1001 Auto Refinishing Prep Technician Apprentice Level, three (3) programs (Auto Collision Repair Technician Certificate, Auto Collision Repair Technician Certificate

(High School Cohort) and Auto Refinishing Prep Technician Certificate), and 29 courses.

Moved by T. Rowlett, Seconded & CARRIED (Unanimously)

- The programs and courses presented for deactivation are being replaced by the new harmonized curriculum (see 7v-7vii).

ix) Deactivation of Programs and Courses

- Due to time constraints, this item was deferred to the next meeting.

b) Policy Committee

i) C.3.10 Educational Affiliations

MOTION: THAT Education Council approve C.3.10 Educational Affiliations Policy and Procedures and recommend approval of C.3.10 Educational Affiliations Policy and Procedures to the Board of Governors.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

- N. Mandryk reported that the committee is engaging in higher-level discussions about its work, as well as resources and support for policy writers.
- Policy C.3.10 was revised as part of the five-year policy review cycle by T. Rowlett as the policy writer. Processes were clarified and streamlined based on experiences from the recent establishment of an agreement with Vancouver Film School. Policy Committee suggested some edits at its August meeting. The policy was then posted for community feedback; no comments were received. A minor edit was made at the last Policy Committee meeting, replacing “instructors” with “employees” in the Scope and Limits section.

c) Appeals Oversight Committee

- L. Griffith reported that the November and January meetings were cancelled to allow two subcommittees to continue their work on appeals tracking and protocols. She thanked working group members for their contributions.

d) Education Quality Committee

- No report; the October meeting was cancelled.

8. RESEARCH REPORT

- E. Ting reported that the REB added two new members: A. Copp and L. Griffith. Former Applied Business representative H. Roberts retired and will stay on the REB as a community member.
- The VCC Teaching, Learning, and Research Symposium will take place on February 25-26, 2021. Proposals for presentations can be submitted until January 8, 2021.

9. CHAIR REPORT

- E. Ting reported that the next Academic Governance Council meeting is still being planned; members were invited to bring forward items for discussion.

10. STUDENT REPORT

- P. Patigdas reported that SUVCC wrapped up its Take it Over campaign encouraging voting in the recent provincial elections. SUVCC recently held its AGM; a report outlining last year’s initiatives, campaigns and events is available to students and employees. The new Board of Directors was welcomed last weekend.

11. NEXT MEETING AND ADJOURNMENT

- EdCo Planning Day will take place on November 20, 9:00 a.m.-12:00 p.m. The next regular Education Council meeting will be held on December 8, 2020, 3:30-5:30 p.m.

MOTION: THAT Education Council adjourn the November 10, 2020 meeting.

Moved by B. Griffiths, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:43 p.m.

APPROVED AT THE DECEMBER 8, 2020 EDUCATION COUNCIL MEETING

Elle Ting
Chair, VCC Education Council