## ATTENDANCE

| Education Council Members | Regrets |
|---|---|
| Elle Ting (Chair) | Denise Beerwald |
| Andrew Candela (Vice Chair) | Shawna Broekhuizen |
| Brett Griffiths | **Guests** |
| Dave McMullen | Bruce Clarkson |
| David Wells (partially via teleconference) | Clayton Munro |
| Heidi Parisotto | Jacqueline Shehadeh |
| Jo-Ellen Zakoor | Jennifer Kelly |
| John Demeulemeester | Karen Brooke |
| Karen Crossett | Ken Izumi |
| Lucy Griffith | Lisa Beveridge |
| Natasha Mandryk | Shirley Lew |
| Nona Coles | Taryn Thomson |
| Todd Rowlatt | Tilda Venalainen |
| | Yulia Gracheva |
| | **Recording Secretary** |
| | Darija Rabadzija |

## 1. CALL TO ORDER

- The meeting was called to order at 3:33 p.m.

## 2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the meeting is being held on the traditional unceded territory of the Sḵwx̱wú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tsleil-Waututh peoples.

## 3. ADOPT AGENDA

> **MOTION:** THAT Education Council adopt the January 14, 2020 agenda as presented.
>
> **Moved by B. Griffiths, Seconded & CARRIED (Unanimously)**

## 4. APPROVE PAST MINUTES

> **MOTION:** THAT Education Council adopt the December 10, 2019 minutes as presented.
>
> **Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

## 5. ENQUIRIES & CORRESPONDENCE

- There were none.

## 6. BUSINESS ARISING

### a) Concept Paper: Teaching Online Certificate

K. Brooke and S. Lew presented the concept paper for the Teaching Online Certificate (TOC) program, a redesign of the Certificate in Online/eLearning Instruction (ONEL). The substantial revisions were informed by feedback from the renewal process. The goal was to align hours per credit and credits for

the credential with VCC policy, increase experiential learning opportunities, and integrate the program with the Provincial Instructor Diploma Program (PIDP). Completion of the PIDP is no longer a pre-requisite for the TOC, since some instructors will teach only online. Two PIDP courses are included in the course list; the credits apply towards both the TOC and PIDP.

### b) Education Council and Standing Committees: Membership and Recruitment

- E. Ting opened a conversation about the challenge of recruiting student representatives for Education Council. Possible solutions were discussed, including offering a student stipend, outreach at Welcome Days and during classroom visits, and the use of new media (videos). Suggestions were made to reach out to specific student groups, such as Indigenous students and those enrolled in the PIDP.
- D. McMullen noted that a by-election will be scheduled soon to fill both student and support staff vacancies on Education Council.

## 7. COMMITTEE REPORTS

### a) Curriculum Committee

#### i) Program Update: Health Care Assistant Certificate

> **MOTION:** THAT Education Council approve, in the form presented at this meeting, revisions to the Health Care Assistant Certificate program, including two (2) new courses: HRCA 1197 Foundations and HRCA 1292 Common Health Challenges 2.
>
> **Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- L. Beveridge, Department Head Continuing Care, presented revisions based on a request from the Registrar's Office. The goal was to create consistency in course delivery from week to week and alignment with a standard term structure. Course content was moved between terms, and some courses split into two parts. The Registrar's Office requested new numbers for courses with revised credits; T. Rowlatt will update these course numbers after the meeting. One pre-requisite was removed after the Curriculum Committee meeting to allow for a part-time cohort, if funding is secured through the Ministry of Health.

#### ii) Program Update: Dental Technology Sciences Diploma

> **MOTION:** THAT Education Council approve, in the form presented at this meeting, revisions to the Dental Technology Sciences Diploma program.
>
> **Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- K. Izumi, Department Head Dental Technology, presented the proposal aimed at making the program accessible for international students. Admission requirements now allow for various English language proficiency assessments in lieu of English 12. The in-person dexterity test will no longer be required; instead, students will submit a portfolio and complete an interview in person or via videoconference. Responding to N. Coles question about validation of the portfolio as an aptitude assessment, K. Izumi explained that the portfolio is not a direct equivalent to the dexterity test, but the combination of portfolio and interview allows for vetting of students' relevant skills, interests, and previous experience.

### b) Policy Committee

#### i) Updated Terms of Reference

> **MOTION:** THAT Education Council approve the updated Education Policy Committee Terms of Reference, including a change to the student representative selection process.
>
> **Moved by A. Candela, Seconded & CARRIED (Unanimously)**

- A. Candela reported that community feedback for policy D.4.3 Student Code of Conduct (Non-Educational Matters) closed on January 9, and the policy will be presented to Education Council at a later date. The committee's Terms of Reference were revised to give SUVCC the discretion to appoint student representatives.

### c) Appeals Oversight Committee

- L. Griffith reported that Clayton Munro, Dean Indigenous Initiatives, and M. Schram, Assistant Registrar, joined the committee. Tribunal Training Day will take place on February 21, and an announcement will be sent to Department Heads, CUPE, and SUVCC. This event will prepare faculty, students, staff, and administrators to sit on tribunal panels.

### d) Education Quality Committee

- T. Rowlatt reported that the callout for CD Fund proposals was sent out last week, with a deadline of February 21. The CTLR will run sessions to support curriculum writers. Committee and D. Wells agreed to continue the automatic $5,000 funding for programs scheduled for renewal. T. Rowlatt and J. Latter will discuss the new program review forms at the next Leaders' Forum.

## 8. RESEARCH REPORT

- E. Ting reported that the callout for the VCC Research Fund is planned for early February. The fund is adjudicated by the Research Advisory Committee and provides up to $2,500 for individual and $5,000 for multi-departmental research projects.
- A representative from Mitacs presented at Research Day. Mitacs is funded by the federal government and supports students' research internships. E.Ting encouraged applications to this fund, which was only recently opened to students at Colleges.
- The Research Ethics Board is working on course-based reviews in January and February; this type of review eliminates the need for individual approval of each student project in a course.

## 9. CHAIR REPORT

- E. Ting reported that the Academic Governance Council meeting is planned for April, and encouraged members to bring forward topics for discussion.

## 10. STUDENT REPORT

- No report.

## 11. BUSINESS ARISING (CONTINUED)

### a) Affiliation Agreement with Vancouver Film School (VFS)

> **MOTION:** THAT Education Council approve the Affiliation Agreement with Vancouver Film School (VFS).
> **Moved by L. Griffith, Seconded & CARRIED (7 in favour, 1 opposed, 3 abstentions).**
> The item will move forward to the Board of Governors for joint approval.

- S. Lew presented the affiliation agreement governing the joint delivery of the VR/AR Design and Development Diploma by VCC and VFS. The document was sent separately to Education Council members. S. Lew highlighted that VFS, as a private institution, is regulated by the BC Private Training Institutions Branch (PTIB) through the Ministry of Advanced Education, Skills & Training under the Private Training Act. Key points of the agreement include jointly managed admissions; full access to the services of the institution in which students are currently registered; and continuous access to VCC's Indigenous student services, library, and network throughout the program. Credits will be block transferred to VCC, which will grant the credential. An Oversight Committee will be established with representatives from both institutions. The three-year agreement will be reviewed annually and includes a one-year exit option.

- The discussion centered on the fundamental question of partnering with a private, for-profit institution.
- Education Council members raised several questions, which were addressed by S. Lew, D. Wells, and D. McMullen:
    - Accommodations at VFS: With students' agreement, details of accommodations will be shared with VFS without disclosing the nature of the disability. VFS has the same Duty to Accommodate as a public institution.
    - Comparison with other VCC public/private partnerships: This is VCC's first partnership with a private institution (except for Native Education College NEC). VFS has agreements with other public institutions, including University of the Fraser Valley and Capilano University. The Ministry is generally encouraging of private/public partnerships.
    - Access: Proximity between VCC and VFS campuses will ease students' access to support services. The pre-requisite courses at VCC complement the VFS offering and enable more students to enter the VR/AR field. Care was taken to ensure the program is student-loan eligible to make it financially accessible.
    - Concerns within the Science department: The department held a meeting to discuss concerns, including the philosophical question of partnering with a private institution, maintaining VCC's reputation and quality of education in a partnership, and cost of tuition. The department did not reach consensus, but voted to bring the proposal forward to governance for discussion of these issues.
- B. Clarkson, a long-standing faculty member in UT Science, joined the discussion. He dissented during the departmental vote and summarized his concerns:
    - Financial Considerations: lack of affordability/cost of tuition; for-profit model of private institutions; unclear start-up costs and financial risk for the College; need for funding in other department areas and for upgrades to existing technology
    - Reputation: mixed online reviews from VFS students
    - Alternative partnerships: question why the Centre for Media Design, an amalgamation of public institutions, was not approached
    - Labour Market: decreased demand for graduates if jobs move overseas
    - Connection to other VCC offerings: instead of feeding into internal programs, this program diverts students to a different institution
    - Employment conditions: different working conditions for faculty at VFS compared to VCC

J. Shehadeh joined the conversation and responded to B. Clarkson's concerns:
- Financial Considerations: The cost for running highly technical programs is reflected in tuition, both at private and public institutions. D. Wells added that this agreement entails relatively low risk and start-up costs for VCC.
- Reputation: J. Shehadeh met with all students in the first cohort of the VFS VR/AR program and received very positive student feedback. D. McMullen added that private institutions are subject to education quality standards assessment and regulation.
- Alternative partnerships: Conversations with VFS started in a serendipitous way, and no other institution in the Lower Mainland, including the Centre for Media Design, offers this type of program. D. Wells added that this agreement could open opportunities for other partnerships, and the new courses will contribute to VCC's Associate Degree offerings.
- Labour Market: The program provides transferrable skills that can be used in other fields, such as the gaming or TV industries.

Additional questions from Education Council members were addressed by D. McMullen, D. Wells, and J. Shehadeh:

- Higher tuition for VCC courses compared to other UT courses: The current forecast is based on smaller classes at the outset, and tuition still needs to go through Finance and Audit Committee (FAC).
- Health Benefits/UPass: These are administered by SUVCC, consistent with other programs.
- Oversight Committee: This committee will most likely consist of administrators and faculty of both institutions, and possibly industry partners. Similar committees are already in place with SFU and Douglas College.
- Complaints Process at VFS: Processes are in place as required by the Private Training Act. Additional requirements apply to accredited (as opposed to certified) institutions such as VFS.
- Program Advisory Committee: A PAC already exists for VFS' current program; if a PAC is formed with VCC, it will be similar to the Oversight Committee.
- Alignment of affiliation agreement and program content guide: The interview requirement needs to be clarified, and international student information and term progression GPA added to the PCG.
- Instructors: A new instructor needs to be hired for two of the new courses; hiring criteria will be developed according to standard processes.

### b) New Program: VR/AR Design and Development Diploma

| **MOTION:** | THAT Education Council approve the curriculum for the new VR/AR Design and Development Diploma program, and recommend the Board of Governors approve the credential. |
| --- | --- |
| | **Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)** |

- T. Rowlatt reported about the thorough discussion at Curriculum Committee. Committee requested adding a program learning outcome around transferrable skills, rewording of the VFS course learning outcomes, and clarification of attendance and professionalism requirements. All changes were completed. Final edits will be made after the Education Council meeting to ensure alignment of the program content guide with the affiliation agreement (see 11 a).

## 12. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on February 11, 2020, 3:30-5:30 p.m., in room 240 at the Downtown Campus.

| **MOTION:** | THAT Education Council adjourn the January 14, 2020meeting. |
| --- | --- |
| | **Moved by E. Ting, Seconded & CARRIED (Unanimously)** |

- The meeting was adjourned at 5:27 p.m.

**APPROVED AT THE FEBRUARY 11, 2020 EDUCATION COUNCIL MEETING**


**Elle Ting**
**Chair, VCC Education Council**