



# VCC INTERNATIONAL EDUCATION APPLICATION FOR ADMISSION

250 West Pender St.  
Vancouver, BC, V6B 1S9  
Canada  
Tel: 604-443-8600  
Fax : 604-443-8678  
E-mail: study@vcc.ca  
Websites: www.vcc.ca/international

Agent/Agency Name: \_\_\_\_\_  
(If applicable – VCC designated agents only)  
Country: \_\_\_\_\_ Agent Code : \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### FOR OFFICE USE ONLY

SAAADMS:  Yes  No  
GOAINTL  09 / 06 / 07  
Term Code \_\_\_\_\_  
Payment Received \$ \_\_\_\_\_  
Student Number \_\_\_\_\_  
Local \_\_\_\_\_ Overseas \_\_\_\_\_

## PART 1A – ENGLISH PROGRAMS AND DATES

- English as a Second Language (ESL) - 3 months general program
- College Preparatory English (English 059, 098, 099) *English entry requirement is IELTS 5.5 or completion of Upper Advanced English*
- First Year University English (English 1101/1102) *English entry requirement is completion of English 099, TOEFL 213 (CBT) or 82 (iBT) or IELTS 6.5*

Start Date # of Months \_\_\_\_  
 January  April  
 July  September

## PART 1B – ENGLISH Plus Programs:

VCC English Plus Program Name: \_\_\_\_\_

Start Date # of Months \_\_\_\_  
 January  April  
 July  September

## PART 1C – DIRECT ENTRY TO VCC PROGRAMS (ACADEMIC / CAREER)

- High School Completion. Specify \_\_\_\_\_
- University Transfer. Specify \_\_\_\_\_
- Academic / Career. Specify \_\_\_\_\_
- TEFL (Young Learners)  TEFL Certificate  TESOL Diploma
- Combined Skills (*Cooking ESL, Hair Design ESL, etc*) \_\_\_\_\_
- Other \_\_\_\_\_

Start Date \_\_\_\_\_  
(Month / Year)AArAr

Applicants to above programs must complete PART 4 of this application / Please refer to www.vcc.ca/international for English entrance requirements

## PART 2 – PERSONAL DATA

Birthday 

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Year Month Day Male Female

Family Name \_\_\_\_\_ First and Middle Names \_\_\_\_\_

Mailing Address in Your Home Country \_\_\_\_\_

Apt / House # \_\_\_\_\_ Street \_\_\_\_\_ (City) \_\_\_\_\_ (Country) \_\_\_\_\_ (Postal / Zip Code) \_\_\_\_\_  
Telephone :(\_\_\_\_) (\_\_\_\_) \_\_\_\_\_ Fax :(\_\_\_\_) (\_\_\_\_) \_\_\_\_\_ E-mail : \_\_\_\_\_  
(country code) (city code) (country code) (city code)

Country of Birth \_\_\_\_\_ First Language \_\_\_\_\_ Citizenship \_\_\_\_\_

### Immigration Canada Information

Are you currently studying in Canada?  YES  NO  
If yes, do you have a  Study Permit or a  Visitor's Permit? What is the expiry date? \_\_\_\_\_

Terms and Conditions \_\_\_\_\_

*Please note that a study permit is required for programs of more than 6 months*

## PART 3 – MAILING ADDRESS IN CANADA (If you do not have a mailing address in Canada and require homestay, please complete page 4 of this application)

Apt / House # \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

## PART 4 – ACADEMIC RECORD

(Required for applicants to HSC, Career or Diploma Programs, University Transfer, First Year University English)

|   |                               |  |                              |
|---|-------------------------------|--|------------------------------|
| _____   | ____ ____ ____ ____ ____ ____ | ____ ____                              | _____                        |
| Last School Attended  | Year                          | Month                                  | Last Grade or Form Completed |
| Last Date Attended  |                               |  |                              |
| _____   | _____                         | _____                                  |                              |
| City  | Country                       | Certificate / Degree or Diploma earned |                              |
| Was instruction in all your subjects in English for the last five years or more? <input type="checkbox"/> YES <input type="checkbox"/> NO _____ |                               |  |                              |
| IF 'NO' name language   |                               |  |                              |
| Give the following scores if you have them:   | _____                         | _____                                  | _____                        |
|   | TOEFL Score                   | IELTS Score                            | TWE Score                    |
| _____   | _____                         | ____ ____ ____ ____                    | ____ ____                    |
| Other Assessment  | Score                         | Year                                   | Month                        |
| Date Taken  |                               |  |                              |

## PART 5 – EMERGENCY CONTACT

|  |                 |
|--|-----------------|
| Name _____   |                 |
| Telephone _____  | E-mail _____    |
| (Canadian Custodian Name – for students under 19 years of age) | Telephone _____ |

## PART 6 – RELEASE OF INFORMATION

I hereby authorize the College to release any of the following items : Application information, Admission status, Letter of Acceptance, Transcripts, Progress and Attendance records (if applicable) to:

|   |  |
|---|--|
| <input type="checkbox"/> Agency (Name of Agent) _____   | <input type="checkbox"/> Other Educational Institution _____<br>(required if applying for Conditional Admission) |
| <input type="checkbox"/> Relative / Friend (Name) _____ | _____  |
| APPLICANT'S SIGNATURE IN ENGLISH (Do not print)         |  |

## PART 7 – CHECKLIST

### 1. Check that you have included the following:

- Completed Fee Payment Form
- Application fee(s) corresponding to the program(s) you are applying for.  
Application fees are non-refundable.
- English programs. Applicants must register and pay for at least two semesters in order to receive a letter of acceptance to obtain a study permit.
- ESL Plus conditional admission and/or Direct Entry to VCC Programs.  
Payment of minimum 6 months of VCC tuition fees.
- Copy of your Study or Visitor's Permit  
(If you are an international student applying within Canada.)

### Please allow:

- 1 Week to process English program applications
- 3 weeks to process applications to VCC career programs

These processing times are from the time that we receive complete applications with required documentation and payment.

### If you are applying for ACADEMIC or CAREER PROGRAMS, you must include the following items, as required:

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Transcripts | <input type="checkbox"/> TOEFL / IELTS / TWE / ELA scores |
|--------------------------------------|---|
- (These must be verified English translations of official documents)

### DECLARATION – please read the following before signing

1. I understand that the information I provide including subsequent information placed in my student records, will be used for the purposes of admission, registration, research, alumni and development and other purposes consistent with the mandate of the institution.
2. I understand that submission of this application does not guarantee admission to a program or course, and that admission is subject to meeting VCC's prerequisites and space availability.
3. I agree to abide by the rules and regulations of VCC as published in the Calendar, and those of the department and program in which I shall be

registered and any changes which may be made while I am a student at VCC.

4. I certify that the information I have provided in this application is complete and accurate and may be verified by VCC. I understand that falsifying any documents or information submitted will result in immediate cancellation of my admission or registration at VCC.
5. I understand that VCC has the right to cancel a program due to low registration.
6. I have read and understand the VCC International refund policy, and the Policy for Students with Disabilities. (see [www.vcc.ca](http://www.vcc.ca))

APPLICANT'S SIGNATURE IN ENGLISH (Do not print)

|                     |           |           |
|---------------------|-----------|-----------|
| ____ ____ ____ ____ | ____ ____ | ____ ____ |
| Year                | Month     | Day       |



**VCC INTERNATIONAL EDUCATION  
FEE PAYMENT FORM**

Student Name / Student Number \_\_\_\_\_

Start Date \_\_\_\_\_

|   | FEES                                    | List Selected Fees Here |
|---|---|-------------------------|
| Application Fee<br>(ESL Program or Direct Entry to VCC Career / Academic Programs)  | \$125                                   | _____                   |
| Assessment Fee  | \$60                                    | _____                   |
| Second Program Application Fee<br>(Conditional Admission to VCC Programs or subsequent program application)                           | \$60                                    | _____                   |
| Homestay Accommodation Placement Fee  | \$290                                   | _____                   |
| First Month Homestay Fee  | \$750                                   | _____                   |
| Airport Pick up   | \$75                                    | _____                   |
| Tuition Payable (See tuition fee chart at <a href="http://www.vcc.ca/international">www.vcc.ca/international</a> )                    | Per fee chart                           | _____                   |
| Other (Medical Insurance, etc)<br>(See services fee chart at <a href="http://www.vcc.ca/international">www.vcc.ca/international</a> ) | _____                                   | _____                   |
| <b>Total Fees</b>   | <b>(for services you have selected)</b> | <b>\$ _____</b>         |

**NOTES:**

1. Application & Tuition fees must be submitted or your application will not be processed. All application fees are non-refundable.
2. All programs, fees and procedures are subject to change without notice. Please consult our website at [www.vcc.ca/international](http://www.vcc.ca/international) for the latest information.
3. All fees are quoted in Canadian Dollars. Payments in all other currencies are subject to exchange rates.

**Method of Payment**

Cheque \$ \_\_\_\_\_ Bank Draft/ Money Order \$ \_\_\_\_\_ Cash \$ \_\_\_\_\_

Charge Card  Visa Card  MasterCard  American Express Authorized amount to charge to card \$ \_\_\_\_\_

Card Number \_\_\_\_\_ Expiry Date \_\_\_\_\_ Cardholder's Name \_\_\_\_\_

Wire Transfer \$ \_\_\_\_\_ Date of Transfer: \_\_\_\_\_

\_\_\_\_\_  
Cardholder's Signature

Name of customer ordering Wire Transfer (if different from student named above)

**FEES MAY BE TRANSFERRED ELECTRONICALLY TO THE BANK ACCOUNT OF VCC INTERNATIONAL.**

**PLEASE KINDLY CONTACT US TO OBTAIN OUR BANK ACCOUNT NUMBER AND DETAILS.**

**Note : If the student number is known, it should also be on the written information that is submitted to the banking institution**

Office Use Only: Cashier's Initial \_\_\_\_\_ Date \_\_\_\_\_ Transact. Code \_\_\_\_\_ Payment Amount \$ \_\_\_\_\_

**FOR INFORMATION ON THE TUITION FEE PAYMENT PROCEDURE AND REFUND POLICY - please refer to [www.vcc.ca/international](http://www.vcc.ca/international)**

**Postponements: Students can postpone the start of their studies for a maximum of 3 months. After that, in order to obtain a new letter of admission, a re-application fee of \$125 will apply**

**PROTECTION OF PRIVACY**

Vancouver Community College (VCC) collects and retains student personal information under the authority of the College and Institute Act. The information will be used to admit, register and graduate students, record academic achievement, issue library cards, administer and operate academic, alumni and other College programs and other purposes consistent with the mandate of the College. Information on admission, registration and academic achievement may also be disclosed and used for statistical and research purposes by the College, other post secondary educational institutions, the Industry Training Authority and the provincial government. Personal information provided for admission and registration and any other information placed into the student record will be collected, protected, used, disclosed and retained in compliance with British Columbia's Freedom of Information and Protection of Privacy Act (R.S.B.C. 1996, c. 165). In addition to collecting personal information for its own purposes the College collects specific and limited personal information on behalf of the Students' Union of Vancouver Community College (SUVCC). The SUVCC uses this information for the purpose of student elections. Please contact the SUVCC office if you have any questions about its collection, use and disclosure of the information. If you have any questions about the collection, use and disclosure of your personal information by VCC, please contact the Registrar, Vancouver Community College, 1155 East Broadway, Vancouver, BC V5T 4V5; 604-871-8400.



# VCC INTERNATIONAL EDUCATION HOMESTAY APPLICATION

250 West Pender St.  
Vancouver, BC  
CANADA V6B 1S9  
Telephone : 604-443-8600  
Fax : 604-443-8678  
E-mail: study@vcc.ca  
Websites: www.vcc.ca/international  
www.vcc.ca

Referred by:  
Agency / Agent name: \_\_\_\_\_  
Code : \_\_\_\_\_  
Fax : ( ) ( ) \_\_\_\_\_  
E-mail: \_\_\_\_\_

## PERSONAL INFORMATION

Surname (Family Name) : \_\_\_\_\_ First and Middle Names : \_\_\_\_\_  
Permanent Address : \_\_\_\_\_ E-mail : \_\_\_\_\_  
City : \_\_\_\_\_ Country : \_\_\_\_\_ Postal code : \_\_\_\_\_  
Tel. No : \_\_\_\_\_ Fax No : \_\_\_\_\_  
Male  Female  Age \_\_\_\_\_ Birth Date : \_\_\_\_\_  
Nationality : \_\_\_\_\_ Native Language : \_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

Contact Name : \_\_\_\_\_ Relationship : \_\_\_\_\_  
Telephone No : (daytime) \_\_\_\_\_ Telephone No. (evening) \_\_\_\_\_

## HOMESTAY DETAILS

(Please circle)

| State of Health                                | Very Good | Good | Fair          | Poor  |
|--|-----------|------|---------------|-------|
| Do you have any illnesses?                     | No        | Yes  | Specify _____ | _____ |
| Do you have any allergies?                     | No        | Yes  | Specify _____ | _____ |
| Do you take any medication?                    | No        | Yes  | Specify _____ | _____ |
| Do you have medical insurance?                 | No        | Yes  | Specify _____ | _____ |
| Are there any foods you can't or won't eat?    | No        | Yes  | Specify _____ | _____ |
| Which sports activities do you participate in? | _____     |      |               |       |
| What are your hobbies?                         | _____     |      |               |       |
| How do you spend your free time?               | _____     |      |               |       |

Do you smoke? Yes No Are you comfortable living with smokers? Yes No  
Are you allergic to pets? Yes No Specify \_\_\_\_\_  
Are you comfortable living with pets? Yes No Specify \_\_\_\_\_  
Are you comfortable living with children? Yes No Either

Please write the date you would like homestay from \_\_\_\_\_ to \_\_\_\_\_  
( Month / Day / Year ) ( Month / Day / Year )

List program at VCC attending: \_\_\_\_\_

Start of Course (Date) \_\_\_\_\_ End of Course (Date) \_\_\_\_\_

Do you need airport pickup? Yes No

## Flight Details

Airlines \_\_\_\_\_ Flight No: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Please read terms and conditions on the VCC Website [www.vcc.ca/international](http://www.vcc.ca/international) and sign below.

I have read and agree to the terms and conditions: \_\_\_\_\_