

Affiliation Agreement Policy

Purpose

This policy outlines the terms under which Vancouver Community College (VCC) will undertake education affiliations with other organizations.

Policy

VCC encourages affiliations with other public, private and international organizations when these affiliations provide new education opportunities and when they meet the principles outlined in this policy document. An agreement must be developed that reflects the principles outlined in the policy, and which is submitted to Education Council and to the Board for joint approval

This policy does not apply to:

- agreements with organizations for the purposes of practica, clinical placements, work experience and cooperative education purposes
- outreach activities where VCC delivers its offerings at various sites using VCC instructors and staff
- non-credit contract or other training that does not lead to a VCC Board-approved credential
- articulation agreements between VCC and other organizations which are included in the BC Council on Admissions and Transfer or which are developed and approved under the same principles (see also College Policy C.1.1 re Transfer Credit)
- agreements that do not involve the delivery of education and training

The following principles will guide the evaluation of

education affiliation opportunities and the development of affiliation agreements:

- a. the affiliate has a mission and mandate that aligns with, or complements, those of VCC
- b. the agreement must be consistent with the College's values and practices with regards to human rights
- c. the affiliate has, within its relevant jurisdiction, appropriate authority to engage in the affiliation
- d. the affiliate has, within its relevant jurisdiction, a record of success and quality, or, for new endeavours, the potential for success.
- e. the affiliate has sound financial and other business accountability processes in place
- f. education and other relevant policies, practices and quality assurance process are in place which ensure effective and positive learning experiences, and support the attainment of the intended learning outcomes
- g. due diligence and evaluation processes exist, or are scheduled, for those activities covered by the affiliation
- h. all relevant VCC departments are consulted in the development of the affiliation
- i. a business plan for VCC's involvement in the affiliation is in place
- j. the affiliation respects and protects all of VCC's educational, fiduciary and legal rights and responsibilities, and that any risk is fully understood
- k. appropriate clauses related to termination of the affiliation which protect students and the interests of the College are in place in the affiliation agreement.

Procedure

Where the Affiliation Agreement includes course or program credit equivalency to courses or programs offered by Vancouver Community College, the proposed Affiliation

Agreement will be presented to Education Council and to the College Board for joint approval.

**Applies to
Responsibility**

All VCC divisions, schools and centres
VP Education

Definitions

Replaces

This is a new policy